

April 29, 2015

James Madden

RE: Downsizing Licensed Premises

Dear Mr. Madden:

ISSUE: This office is in receipt of your e-mail correspondence of April 13, 2015, wherein you state that, a few years ago, your private club added a banquet hall to its licensed premises. Your club now intends to eliminate the banquet hall from the licensed premises. You inquire what forms are required to do so, as well as the timing for the process.

Records of the Pennsylvania Liquor Control Board (“Board”) indicate that the Brady Fire Association No. 1 of Johnson City holds Catering Club Liquor License No. CC-2148 (LID 1180) for the premises at 700 Maple Street, Ranshaw, Pennsylvania.

OPINION: Your club may advise the Board’s Bureau of Licensing (“Licensing”) of its intention to de-license a portion of the licensed premises by written notice. Licensing will then determine whether the premises continues to meet all of the relevant licensing requirements. Licensing should be able to initiate the process within one (1) week of receipt of the notification. Completion of the process is dependent upon the facts of the case; therefore, it is not possible to provide an estimate of this time.

Should you have any further questions or concerns regarding the Liquor Code or the Board’s Regulations, please do not hesitate to again contact this office.

Very truly yours,

FAITH S. DIEHL
CHIEF COUNSEL

cc: Pennsylvania State Police, Bureau of Liquor Control Enforcement
Jerry W. Waters, Director of Office of Regulatory Affairs
Tisha Albert, Director, Bureau of Licensing
Jeffrey Lawrence, Assistant Director, Bureau of Licensing

LCB Advisory Opinion No. 15-192